

GREEN TOWNSHIP BOARD OF EDUCATION
MINUTES
Regular Meeting
June 17, 2020

Time: 7:30p.m.

Place: Conducted Remotely: Zoom

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

	<u>Term</u> <u>Expires</u>	<u>Roll</u> <u>Call</u>
Mrs. Marie Bilik- President	2020	_____
Mrs. Ann Marie Cooke – Vice-President	2021	_____
Mr. Matthew Fox	2020	_____
Mr. Scott Guzzo	2022	_____
Mr. Noah Haiduc-Dale	2022	_____
Mrs. Denise Kelly-Jones	2020	_____
Ms. Kristin Post	2021	_____
Mr. Michael Rose	2021	_____
Mr. Robert Strasser	2022	_____
Dr. Lydia E. Furnari, Interim Superintendent		_____
Dr. Vincent Occhino, SBA /Board Secretary		_____

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. CORRESPONDENCE

The Superintendent and Board President stated that the district did not receive any correspondence.

III. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

No public comments

IV. STUDENT RECOGNITION

- Sussex County Superintendents Roundtable Student Award - Jocelyn Reynolds
- Sussex County Caring Student Award - Rachel Porzilli

Mrs. Bilik congratulated the Newton High School class of 2020 who were participating in their graduating exercises this evening.

Mrs. Jennifer Thompson introduced Jocelyn Reynolds who was selected to receive the Sussex County Superintendents Roundtable Student Award. Miss Reynolds was also selected as one of 500 students across the nation for the National Junior Honor Society Award.

Mrs. Marybeth Stiles introduced Rachel Porzilli, who was selected to receive the Sussex County Caring Student Award.

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

Mrs. Cooke reported on the May 26 and June 9, 2020 regular board meetings of the Newton Board of Education. The following actions were approved:

Approved the revised school closure plan through August 31, 2020 as approved by the Executive County Superintendent.

Approved the resolution to purchase modular classrooms from Vanguard Modular Building Systems

Approved a resolution to correct an inadvertent error regarding an HIB case.

Accepted for purposes of retirement of Diana Guerriero, English Teacher at NHS effective July 1, 2020.

Approved the resolution for code of conduct for virtual BOE meetings.

Approved the application of the CARES Act for \$176,0041.

B. PTA UPDATE – Mrs. Kelly-Jones
No Report

C. BOARD PRESIDENT’S REPORT – Mrs. Bilik
Mrs. Bilik reported on several meetings she attended virtually including but not limited to the Sussex County Ed Services Commission and Delegate Assembly. President Bilik made note of a resolution on voting rights and representation in send/receive relationships.

D. SUPERINTENDENT’S REPORT – Dr. Furnari

Update on District Goals

Goal 1: By June 2020, the Green Township School District will provide every student with educational opportunities designed to foster the attainment of “success skills” such as integrity, empathy, self-control, embracing diversity and grit, in order to encourage academic and social-emotional self-confidence, curiosity, perseverance, reflection and creativity, as measured by a variety of quantitative and qualitative school data.

Staff reading of High Expectations Teaching was completed as of February 2020.

Professional sharing of ideas and reflection is ongoing through use of Google Classroom.

The completion of this activity was targeted for June 2020. However, due to the Health Related School Closure and all that entailed, we will continue our activities into the fall of the 2020-2021 school year. Staff members continued to incorporate and reinforce the core values during remote learning days through lessons and activities. It should be noted that tomorrow is the last day of school for the 2019-2020 school year.

Goal 2: By June 2020, the Green Township School District will foster and support its policy for respectful communication and collaboration among all members of our school community. Additionally, the District will provide opportunities for parents and the community to engage in activities that inform our work, including but not limited to surveys, workshops and the upcoming superintendent search process, as measured by a review of climate and culture data, and event records

With the advent of the Health Related School Closure, our communication plan with parents has been adjusted to include daily morning announcements, themed activities, virtual events and enhanced interaction with regard to academics, supplemental intervention, social/emotional learning, mindfulness, parental support, IEP and related services, and the provision of school lunches for students. Technology support includes the provision of devices for any student in need of one for home use. In the event that a device has an issue, parents have been able to contact the school and another device was provided in exchange. Teachers are in constant communication with students through Class Dojo and Google Classroom. Administration provides coordinated messaging at both the school and district

levels. It should be noted that although all of the activities involving public participation in the superintendent search were completed, the search process itself was postponed by the Board for future attention during the 2020-21 school year.

Goal 3: By June 2020, the Green Township School District will continue to evaluate current practices regarding management of fiscal, operational and human resources that support the District's vision, mission, goals and objectives, and will make modifications for improvement based on that evaluation, as measured by data gathered during our participation in activities including but not limited to the Tri-District Consortium, the annual audit, and a review of the District's Long Range Facilities Plan.

Thanks to the collaborative efforts of the interim superintendent, interim Business Administrator, Business Office Consultant and the Board, the 2020-2021 budget was approved by the Executive County Superintendent and the Board. The Budget hearing was held on April 29, 2020 in a virtual setting. Activities of the Tri-District Consortium continue amongst the school districts of Green, Newton and Andover, however, the end of year public forum that was planned to take place in May was postponed until a time more conducive to the current requirements under the Health Related School Closure. As has been reported previously, the District Audit was presented and the District Long Range Facilities Plan was approved and submitted to the NJDOE as required.

The full District Goals Report will be posted to the District website in July.

The final edition of our Focus on Education Newsletter will be published by the end of the month. The issue will include glimpses into our virtual school house, the celebration of milestones and accomplishments of our students and staff, and highlights honoring the 8th Grade Graduating Class well as they move on to high school.

I must say that as the 2019-2020 school year comes to a close, I am filled with hope and gratitude. Thank you to Ms. Thompson and our teachers for everything you have done to support our students and families. The last few months have required a great deal of personal learning, outreach, caring and support. You demonstrate your mastery of your craft daily and for that I am very thankful. A very special thank you to our Custodial Staff, Main Office and Central Office staff, and to Dr. Occhino and Mr. Turner for your daily diligence both in the building and off-site. You kept our building in tip top shape, ensured that important business functions continued, provided lunches to families, and ensured that all State requirements were met. Thank you to the nine members of our Board of Education who volunteer your time to support and govern the District. We are very fortunate to have such a dedicated team. Lastly, I want to acknowledge the tremendous efforts of our students and families. Remote learning was a new phenomenon for all of us. Each and every GHS family was challenged with making this new learning environment work not only for your child, but for your entire family, under very difficult circumstances. As I said, I am filled with gratitude for what has been accomplished and with hope for the future of our District. Next week, students and staff will receive t-shirts commemorating the 2019-2020 school year. The motto on our shirts is "Green Hills School: Stronger Together". Reinventing school is no easy task. This has been a challenging time for everyone and I am very proud of the things we have been able to accomplish together. While our virtual 8th grade promotion ceremony will be aired at 7:00pm on June 22nd, let me take a moment to say Congratulations to the class of 2020. We will certainly miss your contributions to the culture and climate of Green Hills School. You are leaders and I know you will go far.

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Dr. Occhino/
Mr. Turner

June 17, 2020

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Mr. Occhino reported on end of year resolutions and provided an overview of business resolutions.

VI. DISCUSSION/ACTION ITEMS

None

VII. SUPERINTENDENT SEARCH

Search suspended until further notice

VIII. UNFINISHED BUSINESS

Superintendent's Evaluation Process

IX. NEW BUSINESS

None

X. BOARD BUSINESS – Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of May 20, 2020. (**attachment**)

Motion...Mrs. Cooke

Second...Mr. Rose

/Roll Call/

2. Executive Session of May 20, 2020

Motion Motion...Mrs. Cooke

Second...Mr. Rose

Consent agenda 1 and 2

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES										8
No										
Abstain										
Absent				X						1

B. Motion to approve the 2020-2021 Office Staff Calendar and Custodial Staff Calendar. (**attachments**)

Motion Motion...Mrs. Cooke

Second...Mr. Rose

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES										8
No										
Abstain										
Absent				X						1

XI. COMMITTEE REPORTS

- A. **CURRICULUM** – Mr. Noah Haiduc-Dale, Chairperson - provided an overview of the June 15th Curriculum Committee meeting where the summer reading and summer support programs were described by Ms. Thompson, Ms. Waters & Dr. Furnari. End of year procedures were also discussed.

Consent agenda items 1-3

1. Motion to approve the following professional development requests:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Cost</u>
Diana Minervini	Broadway Teachers' Workshop	Broadway Teaching Group/Virtual Format	7/6– 7/10/2020	\$299.00
Kristin Waters Sarah Pittenger Lisa Sprofera Kelli McKeown Beth Holley Dara Seminara Sandy Franciosi Janis Martz Ruth Regavich Debbie Simmons Brianna Colianni Elizabeth Dunbar Ann Marie VanSickle	Response to Intervention: Practical Strategies for Intervening with Students Before They Fall Too Far Behind in Reading	Bureau of Education & Research / Live Interactive Online Format	6/25/2020	\$3,467.55
Ann Marie VanSickle Sarah Pittenger Lisa Sprofera Kelli McKeown Beth Holley Kerstin Martinka Jessica Meyers Janis Martz Ruth Regavich Debbie Simmons Kristen Waters	Response to Intervention: Practical Strategies for Intervening with Students Before They Fall Too Far Behind in Math	Bureau of Education & Research / Live Interactive Online Format	6/26/2020	\$2,896.20
Carroll Clark	Pandemic Response Toolkit	NJ Association of School Administrators / Virtual Format	7/8 – 7/9/2020	\$270.00

2. Motion to approve the District Virtual Summer Reading Intervention Program from July 6, 2020 through July 31, 2020. The program will serve incoming 1st through 3rd grade students identified as being in need of support in the area of reading, at no cost for participation.
3. Motion to approve the District Summer Supplemental Supports Program from July 6, 2020 through August 14, 2020. The program will serve students with IEPs identified as being in need of academic support, at no cost for participation.

Motion ... Mr. Haiduc-Dale Second ... Mrs. Post

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES	X	X	X		X	X	X	X	X	
No										
Abstain										
Absent				X						

- B. FINANCE** – Mr. Scott Guzzo, Chairperson - shared an update on the June 4th Finance Committee meeting focused on grant applications and end of year budget procedures. He then called for a consent agenda for Finance Resolutions 1 through 21.

1. Motion to approve the General Fund bills list for May21, 2020 through June 17, 2020 for a total of \$848,655.09. (**attachment**)
2. Motion to approve the attached disbursements for June 2020 from the Student Activities Account in the amount of \$178.25 and the Business Office Petty Cash Account in the amount of \$1,340.00. (**attachment**)

April 2020 Financial Reports (attachments)

3. Motion to accept the preliminary Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of April 30, 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund

has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 2020.
6. Motion to approve transfers for April 2020.
7. Motion to approve additional funding of the Maintenance Reserve Account in an amount up to the maximum allowable as of June 30, 2020. The source of these funds derived from anticipated surplus realized at the conclusion of the 2019-2020 fiscal/school year.
8. Motion to approve additional funding of the Capital Reserve Account in an amount up to the maximum allowable as of June 30, 2020. The source of these funds derived from anticipated surplus realized at the conclusion of the 2019-2020 fiscal/school year.
9. Motion to approve the submission of the ESEA grant application for the fiscal year 2020-2021 in the amount of \$67,124.
10. Motion to accept fiscal year 2020-2021 ESEA Consolidated Formula Subgrant funds as follows:

Title I - \$45,810
Title IIA - \$11,314 (LEA \$10,948.56 and Non-Public \$365.44)
Title IV - \$10,000 (LEA \$9,677 and Non-Public \$323.00)
11. Resolved that the Green Township Board of Education hereby authorizes the submission of the IDEA application for Fiscal Year 2021, and accepts the grant award of funds upon subsequent approval of the FY 2021 IDEA application.

IDEA Basic	\$122,044.
Preschool	\$4,645.
Total Allocation	\$126,689.

12. Motion to approve the 2020-2021 school lunch prices as follows:

	2019-2020 prices	2020-2021 prices	Increase
Student Lunch	\$3.00	\$3.05	\$.05
Student Entree only	\$2.50	\$2.50	\$0
Extra Entree with Lunch	\$2.35	\$2.35	\$0
Adult Lunch	\$3.75	\$3.75	\$0

Note: The increase in student lunch is a State requirement.

13. Motion to approve the following Extended School Year Programs for summer 2020, as recommended by the Child Study Team for IEPs:

Student ID #7479735796: New Beginnings, 28 Dwight Place, Fairfield, NJ 07004. Program runs Monday through Friday from 7/6/20 to 8/14/20 from 8:40 a.m. until 2:55 p.m. Tuition is \$11,810.70. Personal aide is \$6,300. Program is operating virtually. Parental contract for transportation are not necessary.

Student ID #2754467438: Central Park School, 5 Jean Street, Morristown, NJ. Program runs on Monday through Friday from 7/6/20 to 8/14/20 from 8:30 a.m. until 12:30 p.m. Tuition is \$4,200. Program is operating virtually. Personal aide and transportation are not necessary.

Student ID #7992170379: Sandshore Elementary School. Budd Lake, NJ. Program runs Monday through Friday from 7/1/20 to 8/4/20. Tuition is not known. Program is operating virtually. Related services (school-based speech and ABA) will be provided virtually. Personal aide and parental contract for transportation are not necessary.

Student ID #2860042956: Stanhope School, 24 Valley Road, Stanhope, NJ 07874. Program runs Monday through Thursday for four hours per day from 6/29/20 to 8/2/20. Program is operated virtually. Personal aide and transportation are not necessary.

Student ID #2832733048: Florence M. Burd, Andover, NJ. PSD program runs from 7/6/20 to 7/31/20 from 9:00 until 11:30 a.m. Program operates Monday through Friday. Tuition is not known. Related services are billed separately. Program is operating virtually. Transportation is not necessary.

Student ID #1431618657: Florence M. Burd, Andover, NJ. PSD program runs from 7/6/20 to 7/31/20 from 9:00 until 11:30 a.m. Program operates Monday through Friday. Tuition is not known. Related services are billed separately. Program is operating virtually. Transportation is not necessary.

Student ID #2181747496: Florence M. Burd, Andover, NJ. PSD program runs from 7/6/20 to 7/31/20 from 9:00 until 11:30 a.m. Program operates Monday through

Friday. Tuition is not known. Related services are billed separately. Program is operating virtually. Transportation is not necessary.

Student ID #2895026776: Florence M. Burd, Andover, NJ. PSD program runs from 7/6/20 to 7/31/20 from 9:00 until 11:30 a.m. Program operates Monday through Friday. Tuition is not known. Related services are billed separately. Program is operating virtually. Transportation is not necessary.

Student ID #6994273831: Green Hills School. ABA will be provided for 3 hours per week from 7/6/20 to 8/28/20. Program is operating virtually. Transportation is not required.

Student ID #6810855120: Green Hills School. ABA will be provided for 3 hours per week from 7/6/20 to 8/28/20. Program is operating virtually. Transportation is not required.

Student ID #3480677249: Green Hills School. One hour of resource room instruction split between ILA and math will be provided from 7/6/20 to 8/14/20. Program is operating virtually. Transportation is not required.

14. Motion to approve Out-of-District Placements for the 2020-2021 school year (September – June) as recommended by the Child Study Team for IEPs:

Student ID #7479735796: New Beginnings, 28 Dwight Place, Fairfield, NJ 07004. Tuition is \$71,651.58. Cost of a personal aide is \$38,220. Parent contract for transportation is needed. Note: Student will be in ninth grade and is in process of re-evaluation and possible placement change.

Student ID #2754467438: Central Park School, 5 Jean Street, Morristown, NJ. Tuition is \$68,490. Tuition includes one hour of related services; additional three hours billed at rate of \$94 per hour. Cost of a personal aide is \$29,265. Transportation is needed.

Student ID #7992170379: Sandshore School, Budd Lake, NJ. Tuition is not known. Personal aide is needed. Cost of aide is not known. Related services are included in tuition. Parent contract for transportation is needed.

Student ID #4511352212: Stanhope School, 24 Valley Road, Stanhope, NJ 07874. Behavioral Disabilities Program. Tuition is not known. Transportation is needed.

Student ID #7448407592: Stanhope School, 24 Valley Road, Stanhope, NJ 07874. Autistic Program. Tuition is not known. Personal aide is needed. Cost of aide is not known. Transportation is needed.

Student ID #2860042956: Stanhope School, 24 Valley Road, Stanhope, NJ 07874. Self-contained Kindergarten. Tuition is not known. Personal aide is needed. Cost of aide is not known. Transportation is needed.

Student ID #4680422976: Stanhope School, 24 Valley Road, Stanhope, NJ 07874. Self-contained first grade. Tuition is not known. Personal aide is needed. Cost of aide is not known. Transportation is needed.

Student ID #1431618657: Florence M. Burd, Andover, NJ. Preschool Disabled Program (half-day). Tuition is not known. Transportation is needed.

Student ID #2181747496: Florence M. Burd, Andover, NJ. Preschool Disabled Program (full-day). Tuition is not known. Transportation is needed.

15. Motion to approve the following Out-of-District Placement:

Student ID #4306401913: student, who is not classified, was placed by the CMO at Bonnie Brae (3415 Valley Road, Liberty Corner, NJ 07938) in July of last year. He will still be in the school during the eighth grade. The tuition for the program is \$77,280 (\$420 per day).

16. Motion to approve Nisivoccia, LLP as the district's auditor for the fiscal year 2019-2020 to be performed in the fiscal year 2020-2021 for \$30,650. **(attachment)**

17. Motion to approve and accept the assessment of the School Alliance Insurance Fund for the 2020-2021 school year. **(attachment)**

18. Motion to approve disbursement from the Student Activities account in the amount of \$1,340.00 payable to 5 Diva Girls, to reimburse for the 8th grade graduation sweatshirts.

19. Motion to approve the Sussex County Educational Services Commission Chapter 192-193 Nonpublic Services Agreement for 2020-2021 fiscal year. **(attachment)**

20. Motion to submit application for and accept fiscal year 2019-2020 Coronavirus Aid Relief and Economic Security Act (CARES) Emergency Relief Grant funds as follows:

Total 31,828 (LEA \$30,800 and Non-Public \$1,028)

21. Motion to approve the following resolution regarding the Corrective Action Plan for the foodservice procurement review. **(attachment)**

Resolved that the Board approve the Corrective Action Plan as presented in the New Jersey Department of Agriculture, Division of Food and Nutrition Program.

BE IT FURTHER RESOLVED That the Corrective Action Plan recommended that the SFA will use form #330 to conduct the yearly monitoring of the FSMC, which will be the responsibility of the School Business Administrator to insure the implementation of the corrective action plan during the 2021 school year.

Motion . . . Mr. Guzzo Second . . . Mr. Rose

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES	X	X	X		X	X	X	X	X	
NO								X – aide in lieu		
Abstain										
Absent				X						

- B. **OPERATIONS** – Mr. Matthew Fox, Chairperson – Provided an overview of the June 4th Operations Committee meeting focused on repairs and Long Range Facilities Plan items. Mr. Fox then called for a consent agenda for items 1 and 2.

- 1, Motion to approve an adjustment to the last day of school for the 2019-2020 school year from June 23, 2020 to June 18th, 2020.
2. Motion to approve payment of \$11,510.08 to Manhattan Welding Company Inc. for Boiler Repairs, including labor, materials and equipment. HCESC Bid #SER-19A, as recommended by the Interim Superintendent

Motion . . . Mr. Fox Second . . . Mr. Haiduc-Dale

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES	X	X	X		X	X	X	X	X	
NO										
Abstain										
Absent				X						

- C. **PERSONNEL** – Mrs. Ann Marie Cooke, Chairperson - Next meeting to be determined.

1. Motion to approve the 2020 summer work schedule for the following professional staff members at their 2020-2021 daily/hourly rates, as recommended by the Interim Superintendent.

Name	Position	Schedule	Summer Salary / Not to Exceed
Tina DeFeo	Technology Support	Up to 70 hours	15.42 per hour
Doris Friesen	CST Secretary	Up to 40 hours	\$845.20
Tiffany Lutz	Social Worker	Up to 3 days	\$1,225.41
Cori Harrington	Technology	Up to 70 hours	\$3,831.10
Marybeth Stiles	Guidance Counselor	Up to 35 hours	\$1,671.25
Kathleen Wolfe	Speech	Up to 4 Days	\$1,489.56
Ann Marie VanSickle	Math Coach	Up to 50 hours	\$3,120.00
Kristen Waters	Literacy Coach	Up to 50 hours	\$1,516.20
Janis Martz	Interventionist	Up to 8 hours	\$482.40
Debbie Simmons	Interventionist	Up to 8 hours	\$465.68

(Note: If not needed, days/hours will not be used.)

Motion . . **Mrs. Cooke** Second **Mr. Fox**

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES	X	X	X		X	X		X	X	
NO							X			
Abstain										
Absent				X						

2. Motion to approve Tina DeFeo as Part-Time Library Aide for the 2020-2021 school year at the hourly rate of \$15.42, as recommended by the Interim Superintendent,

Motion . . **Mrs. Cooke** Second **Mr. Fox**

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES	X	X	X		X	X		X	X	
NO							X			
Abstain										
Absent				X						

3. Motion to approve Kyle Mirena as a Summer Custodian for the summer of 2020 at the hourly rate of \$12.68, as recommended by the Interim Superintendent. (Elyse & Kyle Mirena will be working split shift only for the months of July & August as needed. There will be no paid holidays, sick or vacation time for Summer Custodians.)

Motion . . **Mrs. Cooke** Second **Mr. Fox**

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES	X	X	X		X	X	X	X	X	
NO										
Abstain										
Absent				X						

4. Motion to accept the resignation of Karen Williams, LDT-C, effective June 18th, 2020, as recommended by the Interim Superintendent. **(attachment)**

Motion . . **Mrs. Cooke** Second **Mr. Fox**

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES	X	X	X		X	X	X	X	X	
NO										
Abstain										
Absent				X						

Consent agenda for items 5-11

5. Motion to approve carryover of five (5) unused 2019-2020 vacation days to the 2020-2021 school year for Susan D'Amato, in addition to the three (3) carryover days allowed as per contract, as recommended by the Interim Superintendent.
6. Motion to approve carryover of three (3) unused 2019-2020 vacation days to the 2020-2021 school year for Janice Lawrey, in addition to the three (3) carryover days allowed as per contract, as recommended by the Interim Superintendent.
7. Motion to approve carryover a maximum of six (6) unused 2019-2020 vacation days to the 2020-2021 school year for Jennifer Thompson, in addition to two (2) carryover days allowed as per contract, as recommended by the Interim Superintendent.
8. Motion to approve Amy O'Neil and Nadine Robinson to provide ABA services during the summer 2020 Extended School Year programs at the rate of \$27.00 per hour, as recommended by the Interim Superintendent.
9. Motion to approve the following teachers for the 2020 Virtual Summer Reading Program, as recommended by the Interim Superintendent. (The program will run from July 6, 2020 through July 31, 2020.)

Name	Position	Schedule	Hourly Rate
Janis Martz	Teacher	42 Hours	\$40.00
Kelli McKeown	Teacher	42 Hours	\$40.00
Sarah Pittenger	Teacher	42 Hours	\$40.00

Dara Seminara	Teacher	42 Hours	\$40.00
Lisa Sprofera	Teacher	42 Hours	\$40.00
Kristen Waters	Coordinator	42 Hours	\$45.00

10. Motion to approve the following teachers for the 2020 Summer Supplement Support Program recommended by the Interim Superintendent. (The program will run from July 6, 2020 through August 14, 2020.)

Name	Position	Schedule	Hourly Rate
Laura Haugk	Teacher	60 Hours	\$40.00
Alyssa Murphy	Teacher	60 Hours	\$40.00
Ruth Regavich	Teacher	60 Hours	\$40.00

11. AUTHORIZE EMERGENT HIRING OF PERSONNEL

BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools, the Green Township Board of Education authorizes the Interim Superintendent to emergently hire personnel between June 18 and September 15, 2020, with official approval to be confirmed at the next regularly scheduled meeting of the Board of Education.

Motion . . . Mrs. Cooke

Second . . . Mr. Fox

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES	X	X	X		X	X		X	X	
NO							X			
Abstain										
Absent				X						

D. POLICY – Mrs. Denise Kelly Jones, Chairperson - None

1. Updates as applicable.

E. NEGOTIATIONS – Mr. Michael Rose, Chairperson - None

1. Updates as applicable.

XII. REAPPOINTMENT BUSINESS – SUMMARY MOTIONS

Consent agenda for items 1-22. Item 23 postponed

1. Motion to appoint Linda Padula as Treasurer of School Funds for the ensuing year, 2020-2021, at a salary of \$4,784.13.

2. Motion to appoint Tina Palecek as Board Secretary for the 2020-2021 fiscal year.

Bank and Financial Designations – Agenda items 3 - 12

3. Motion to designate TD Bank as the depository for the following accounts:

Operating
Payroll
Agency
Petty Cash
Unemployment
EscrowDirect
Bond/Construction Account
Child Care
FSA Account

4. Motion to designate Lakeland Bank as the depository for the following accounts:

Student Activity
Cafeteria

5. Motion to authorize the signatories as follows:

BANK	DESCRIPTION	SIGNATORIES
TD Bank	Operating (Treasurer)	(3) President or Vice-President Board Secretary and Board Treasurer *Alternate Signatories: Vice President for President; Superintendent or Operations Chair for Board Secretary
TD Bank	Payroll	(1)Board Treasurer or Board Secretary
TD Bank	Payroll Agency	(1)Board Treasurer or Board Secretary
Lakeland Bank	Student Activity	(1) Board Secretary or Superintendent
TD Bank	Petty Cash	(1) Board Secretary
TD Bank	Unemployment Fund	(1) Board Secretary
TD Bank	Escrow Direct	(1) Board Secretary
Lakeland Bank	Cafeteria	(1) Board Secretary
TD Bank	Bond/Construction	(1) Board Secretary
TD Bank	Child Care	(1) Board Secretary
TD Bank	FSA Account	(1) Board Secretary or Superintendent

6. Motion to approve the use of facsimile signatures with the verbal permission of the signatories.
7. Motion to approve authorization of the Board Secretary/Business Administrator to invest the funds of the Board at the most advantageous rate and institution in compliance with all state laws and regulations.
8. Motion to permit the Board Secretary/Business Administrator to audit and approve any account and demand for payment prior to presentation to the Board up to \$500 and interfund payroll reimbursements for the cafeteria and child care enterprise funds. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1. Anticipated payments in excess of the \$500 that might occur in the time frame after the board meeting but before the next Board meeting will be approved by a Board motion for a dollar amount not to exceed.
9. Motion to approve the renewal of the establishment of a Board Secretary's petty cash checking account for 2020-2021 in the amount of \$350.00 to be used for general office expense, workshops/seminars and other items requiring payment in advance and limited to \$150.00 or under per expenditure as per policy #6620.
10. Motion to approve Superintendent's petty cash for 2020-2021 in the amount of \$200.00 to be distributed as cash with a \$150.00 maximum per expenditure as per Green Township Board of Education policy #6620.
11. Motion to approve the bonding of the Board Secretary, Treasurer of School Monies and all other employees as deemed necessary for the 2020-2021 school year as per State Law requirements.
12. Motion to approve Tina Palecek as Public Agency Compliance Officer. The P.A.C.O. is the liaison between the Division and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Board Business Designations – Agenda items 13 - 15

13. Motion to designate the following as legal newspapers for legal notices and advertising:

New Jersey Herald (Primary)
Township Journal – Straus News (Secondary)

14. Motion to approve the following locations for posting all legal notices:

Greendell Post Office
Tranquility Post Office

Green Hills School
Green Township Board Office
Green Township Municipal Building

15. Motion to operate as a Board under the committee system comprised of the following committees:

Curriculum
Finance
Negotiations
Operations
Personnel
Policy

Procedure Designations – Agenda Items 16 - 18

16. Motion to approve a fee of the current postage rate and cost per page not to exceed the amount as set by the Open Public Meeting Act 47: A-2 (OPRA).
17. Motion to authorize the Superintendent and Business Administrator to approve such budget transfers that are necessary between board meetings.
18. Motion to authorize the Board Secretary/Business Administrator to advertise for and receive bids for supplies, equipment, and services for the 2020-2021 school year when required by the Public School Contracts Law.

Appointment of Professionals

19. Motion to approve the following individuals or firms in their respective positions for the 2020-2021 school year:

a. Energy Cooperation	ACES
b. School Physician	Dr. Sanjay Jain
c. Insurance Fund	School Alliance Insurance Fund (SAIF)
d. District Architect	DMR Architects
e. Environmental Consultants	RK Occupational & Environmental Analysis, Inc.
f. Board Attorney	Schenck, Price, Smith & King
g. Bond Attorney	McManimon & Scotland, L.L.C.
h. Board Auditor	Nisivoccia & Co., L.L.P.
i. Accounting Software Provider	CDK Systems
j. Payroll Computer Service Provider	R & L Datacenters, Inc.
k. Insurance Agent of Record	The Morville Agency
l. Medical Insurance Agent of Record	Brown & Brown Benefit Advisors

20. Motion to appoint Jennifer Thompson as Affirmative Action Officer for Green Hills School for the 2020-2021 school year, with no additional stipends or salary.
21. Motion to appoint Jennifer Thompson as Attendance Officer for Green Hills School for the 2020-2021 school year, with no additional stipends or salary.
22. Motion to adopt all existing Board policies, textbooks, administrative regulations, library books and curriculum for the 2020-2021 school year which have been in effect during the present school year, subject to revision and constant review by the Board of Education.

Motion . . . Mrs. Cooke

Second . . . Mr. Rose

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES	X	X	X		X	X	X	X	X	
NO										
Abstain										
Absent				X						

23. Motion to allow the following tax shelter investment carriers to market their product to the employees. Investments may be made through payroll deductions at employee's request.

AXA – Equitable 403B
 Lincoln Financial
 Turning Point Financial

Motion postponed

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

None

XII. CLOSED MEETING

None

Mrs. Bilik asked the Board to consider whether the July meeting should be held remotely or in person. She also asked that a Board Workshop Meeting be advertised for June 25, 2020 for the purpose of receiving fiscal instruction from Mr. Ernest Turner, Business Consultant and to discuss topics related to the reopening of school in September.

XIII. RECONVENE

Not applicable

XIV. ADJOURNMENT

Meeting was adjourned at 8:58 pm

Motion . ..**Mr. Rose**

Second . . . **Mr. Fox**

/Roll Call/

	Fox	Guzzo	Haiduc-Dale	Kelly-Jones	Post	Rose	Strasser	Cooke	Bilik	All in Favor
YES										8
NO										
Abstain										
Absent				X						